

**HSC Board Meeting Minutes**  
**April 22, 2019**  
**Hanover Seaside Club 6 p.m.**

1. Call to Order. The April Board meeting was called to order at 6:00 PM by President Jan Sheppard. Members attending were Armistead Boyd, Tom Cheatham, Dan Hickman, Mackey Hughes, Mike Pridgen, Andrew Walden, Janet Warren and Mark Wilson.
2. Adoption of Agenda. Mike Pridgen moved that the agenda be adopted, Tom Cheatham seconded. Motion passed.
3. Approval of Minutes from March. After brief discussion and minor amendments, the March minutes were approved as amended. Janet Warren moved for approval, Tom Cheatham seconded. Motion passed.
4. The General Manager, Victor Brown, reported on scheduled events and preparation for opening weekend in May. Plans are underway to open the snack bar on Memorial Day weekend and members will be able to make snack bar purchases using their dining room minimum and/or credit cards.
5. Secretary/Treasurers Report – Dan Hickman.  
Dan Hickman reported that we had finally filled the empty bookkeeper’s position with Jeff Grate who was working three days per week to catch up our accounting and help with the new Club Management Software program called Jonas. We are still in the early stages of getting Jonas fully operational, but thanks to Jan, Jeff, and CPA Donna Meacham, we are making steady progress.  
Dan also reported that the opening letter and parking decals would go out on time following Mother’s Day weekend.
6. COMMITTEE REPORTS
  - a. Finance Committee – Dan Hickman. Parking stickers are serial numbered and will be keyed in to member records this year. Many member records are still incomplete. We are encouraging members to update their records as soon as possible since this determines everything from dues rates to parking decals. Dan also reported that while we have had a series of mechanical failures within the 601 property and resulting repair expenses. Despite some setbacks, so far our spending is in line with previous years. He thanked Bo Wessell for his many hours of volunteer time to keep our Club running. Dan also asked for Board permission to provide the membership with a financial update as recommended by Earney and Co, CPAs. The plain-language Treasurer’s report will go to members in late May.
  - b. Operations Committee – Tom Cheatham. Tom reported that room reservations were complete and that his committee was reviewing the new employee handbook which was unacceptable in present form. Tom also provided an update on efficiencies in snack bar operations.
  - c. Facilities Committee – Mark Wilson.  
Mark asked Bo Wessell to make a presentation on the need for unbudgeted funds to replace portions of the 3<sup>rd</sup> floor HVAC system at a cost of \$19,500.00. The system is essential for Club operations this summer. The funding was approved with the caveat that monies will be

transferred within the approved budget to meet the need. Bo pointed out that this will necessarily mean that some other planned projects will move to next year.

Mark also reviewed a proposal by the security committee to improve and replace the fencing on Waynick Blvd and to add a personnel gate to that fence. The purpose is to restrict non-member egress onto Club property. After a spirited discussion, a motion was made by Mike Pridgen and seconded by Andrew Walden to proceed with the fence project. Motion passed.

Mark also mentioned that there was a volunteer work day scheduled for Saturday, 27 April to help get the Club ready for Summer.

- d. Governance Committee – Mackey Hughes. No report.
- e. 605 Committee – Armistead Boyd.  
Armistead reported that the committee is generating data-driven options and they are putting the final numbers together to help members make the best decision for the Club. He expects to be ready to make a final report to the Board in April in preparation for a called meeting of regular member in July.
- f. Security Committee – Mike Pridgen.  
Mike reported that the security committee had been looking into ways to improve Club security during the Summer season. They have investigated options including colored wrist bands, and additional security cameras. But the security committee is taking an incremental approach and for now is waiting to see how the improved fencing helps restrict non-members from entering and using the Club. The other options including wrist bands are on indefinite hold for now.

## 7. Old Business

- a. Surveys. Jan Sheppard reiterated the need for members to complete the surveys in order to insure that their records are correct. Membership categories and dues are based on the records provided by members...it's important that they are correct.
- b. Jonas. Jan also reported the status of rolling our financial records and member records over to Jonas. It has been challenging for a number of reasons but determined staff are working through the problem areas. Members are asked to be patient as we complete this process.

8. New Business. No report.

9. Next Meeting is scheduled for May 23, 2019.

10. At approximately 7:45 pm, a motion was made to go into executive session to discuss a personnel matter. The Board went into executive session.

At 8:00, a motion was made to go into Open Session again. No Votes were taken during the Executive Session.

After going back into Open Session, a motion was made by Dan Hickman and seconded by Janet Warren to take into full membership, as mandated by the Club Constitution, the following adult children of members: Haley Browning- daughter of Joseph & Mary Browning, Morgan & McKenzi Edwards- daughters of Mark & Susan Edwards, Amanda Grimes - daughter of Wayne & Sherri Grimes, Emily Hobbs- daughter of Steve & Karyn Hobbs, Noah Lambert- son of Lee Lambert, Olivia McIver- daughter of Robert & Lynn McIver, Jeremy Spahr - son of Samuel Spahr, Tara Spencer- daughter of Richard & Sibel Spencer, Haley Upton- daughter of Jack & Beth Upton. The motion passed unanimously.

11. A motion to adjourn was made, seconded, and passed. The Board Meeting was adjourned by President Sheppard at 8:20 pm.